



Dear [your dean/chair's name]:

To ensure that [institution's name] continues to be on the cutting-edge of the best pedagogical and business practices, I would like to attend a JBead Foundation community event.

The Foundation's community events features plenary and poster sessions, slide shares and videos, workshops, and non-stop networking through which I will discover business and researched-based techniques on how to connect with today's students, use new technology, and apply active-learning strategies from nationally recognized experts.

Benefits of Attending

By attending the Foundation's community events, I will learn theoretically sound ideas covering these topics:

- Business-to-Business opportunities
- Networking with professionals across all industries
- Course design
- Grading and feedback
- Student participation
- Learner-centered teaching
- Teaching and engaging unprepared students
- Active learning techniques
- Assignment strategies
- Teaching and learning with technology

My participation in a JBead Foundation community event will equip me with new skills and strategies that will augment my strengths as a business person, teacher and/or mentor. I will return reinvigorated and ready to share my new knowledge with colleagues.

Please consider supporting my attendance at JBead Foundation Community Events. This event is expected to sell out and I would like to reserve my spot as soon as possible. To learn more [click here](#).

Sincerely,

[Your name]